

**Minutes**  
**August 9, 2018**  
**Board of Trustees Meeting**  
**4:00PM Regular Session**  
**Kenwood School Library**

- I. Call to Order** – Board President, Pat Alexander, called the meeting to order at 4:08 p.m.
- II. Regular Session**
- A. Pledge of Allegiance**
- B. Roll Call of Board Members**  
**Present:** Pat Alexander, Virginie Boone, Susan Reiter, Fran Threewit  
**Absent:** Robin Stoecker  
**Administrator:** Bob Bales
- C. Adjustment of Agenda:** No adjustments
- D. Public Comment:** None
- E. Announcements and Reports**
- 1. Board Announcements:** None
  - 2. District Organizations' Reports:** None
  - 3. Superintendent's Report by Superintendent Bales**
    - *Our school enrollment is at 136, with 59% interdistrict transfers. On Monday all of the district employees will meet. Debra Sanders from SCOE will talk about dealing with children who have suffered trauma in their lives. In the afternoon, Cary Saltsgaver will give a presentation on Mindfulness which will dovetail nicely into our Toolbox program.*
    - *The sixth grade outdoor education Spaghetti Feed will be held on September 16, 2018.*
    - *The Legacy Garden is making progress. Plaques have been purchased and will be set in the wall. We hope to have a KEF grand opening of the Legacy Garden in the near future.*
    - *We look forward to the start of school on Wednesday, August 15, 2018.*
    - *Back to School Night will be held on August 23, 2018.*
- III. Action Items**
- A. Approval of Budget Updates,** approved on motion by Gin Boone, second by Fran Threewit, 4 ayes, 0 noes, 1 absent.
- B. Approval of Warrants,** approved on motion by Susan Reiter, second by Gin Boone, 4 ayes, 0 noes, 1 absent.
- C. Approval of Board Meeting Minutes: June 14, 2018 and June 21, 2018,** passed on motion by Gin Boone, second by Susan Reiter, 4 ayes, 0 noes, 1 absent.
- D. Approval of Interdistrict Transfer Request for Grade 4 Student,** accepted on motion by Fran Threewit, second by Gin Boone, 4 ayes, 0 noes, 1 absent.
- E. Approval of Outdoor Education Field Trip to Marin Headlands,** approved on motion by Susan Reiter, second by Fran Threewit, 4 ayes, 0 noes, 1 absent.
- F. Approval of Williams Quarterly Report, June 2018,** approved on motion by Gin Boone, second by Robin Stoecker, 4 ayes, 0 noes, 1 absent.

- G. Approval of Integrated Pest Management Updates**, approved on motion by Susan Reiter, second by Gin Boone, 4 ayes, 0 noes, 1 absent.
- H. Acceptance of Responses to Retirement Offering per KSTA Agreement**, passed on motion by Gin Boone, second by Fran Threewit, 4 ayes, 0 noes, 1 absent.
- I. Acceptance of Resignation: Cheryl Larson, Speech Therapist Effective September 17, 2018**, accepted on motion by Susan Reiter, second by Gin Boone, 4 ayes, 0 noes, 1 absent.
- J. Acceptance of New Hire Krista Holden: Effective August 13, 2018 Instructional Aide**, approved on motion by Gin Boone, second by Fran Threewit, 4 ayes, 0 noes, 1 absent.
- K. Approval of Authorization for Superintendent to Act as Board Designee in All matters concerning the Contract with American Modular Systems, Inc for the Childcare Building**, approved on motion by Susan Reiter, second by Gin Boone, 4 ayes, 0 noes, 1 absent.
- L. Approval of Board Policy Updates as Recommended by CSBA from March 2018 BP/AR Adopt Revised:**  
 1312.3 Uniform Complaint Procedures, Option #1  
 AR 3230 Federal Grant Funds  
 AR 3514.2 Integrated Pest Management  
 BP/AR 3551 Food Service Operations/Cafeteria Fund, Option #2  
 BP/AR 3553 Free and Reduced Price Meals  
 BP 4111/Recruitment and Selection  
 BP/AR 4119.11 Sexual Harassment  
 AR 4161.1 Personal Illness/Injury Leave, Option #1  
 AR 4161.8 Family Care and Medical Leave, Option #3 and Option #1  
 AR 4261.1 Personal Illness/Injury Leave, Option #1 and Option #1  
 BP/AR 5022 Student and Family Privacy Rights, Option #1  
 BP/E 5145.6 Parental Notifications  
 BP 6162.5 Student Assessment  
 BP/AR 6171 Title I Programs
- M. and Policy Updates from May 2018**, approved on motion by Susan Reiter, second by Gin Boone, 4 ayes, 0 noes, 1 absent.
- Adopt Revised:**  
 BP 0410 Nondiscrimination in District Programs and Activities  
 BP/AR 3514 Environmental Safety  
 BP 3514.1 Hazardous Substances  
 BP/AR 3516 Emergencies and Disaster Preparedness Plan  
 AR 3541 Transportation Routes and Services  
 BP/AR 4158 Employee Security  
 BP/AR 4161.9 Catastrophic Leave Program  
 BP/AR 5111 Admission  
 BP/AR 5111.1 District Residency, Option #2  
 BP/AR 5125 Student Records  
 BP/AR/E 5125.1 Release of Directory Information  
 BP 5131.2 Bullying  
 BP/AR 5145.3 Nondiscrimination/Harassment  
 BP 5145.9 Hate-Motivated Behavior  
 BP 6161.3 Toxic Art Supplies
- Adopt New:**  
 BP/AR 5145.13 Response to Immigration Enforcement

**Delete:**

E 0420.41 Charter School Oversight N/A

BP 6161.3 Toxic Art Supplies

**IV. Discussion/Report Items**

**A. Agenda Items for the September 13, 2018**

Unaudited Actuals

**V. Adjournment:** The meeting was adjourned at 4:28 p.m.

Respectfully submitted,

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Bob Bales