

**Minutes**  
**Organizational Board Meeting**  
**December 14, 2017**  
**4:00PM Closed Session 4:30 Regular Session**  
**Kenwood School Library**

- I. Call to Order – Board President Pat Alexander or alternate**
- II. Closed Session**
- A. Comments-Individuals:** No comments
- B. Recess to Closed Session**
- 1.) With respect to every item of business to be discussed in closed session pursuant to Gov. Code Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR – Agency Negotiator: Board Members Employee organization or unrepresented employee: KSTA
- III. Regular Session**
- A. Pledge of Allegiance**
- B. Roll Call of Board Members**
- Present:** Pat Alexander, Susan Reiter, Robin Stoecker by phone, Fran Threewit  
**Administrator:** Bob Bales
- C. Report out of Closed Session:**
- No action was taken in closed session.
- D. Adjustment of Agenda:** Rick Phelan - SCOE Assessment Results moved to before Superintendent's Report
- E. Public Comment:** None
- F. Announcements and Reports**
- 1. Board Announcements:** None
- 2. District Organizations' Reports**
- KEF:** Christ Tonelli, President reported due to the fires, the KIDS Campaign fell short this year. Chateau St. Jean held a nice event from which we will receive a check. The Big Heart Event will take place on either February 16 or March 9 at Deerfield Winery. LCA will be held at Kenwood Farms and Gardens on May 12, 2018.
- 3. Rick Phelan – SCOE Assessment Results**
- Rick Phelan shared Kenwood School's assessment results for English Language Arts and mathematics for students in grades 3-6. The California Assessment of Student Performance and Progress (CAASPP) are computer based tests designed to measure subject knowledge, critical thinking and problem solving skills. Results were compared from 2015, 2016 and 2017. The new state accountability system is shifting away from a single point of accountability based on test scores to multiple measures.
- 4. Superintendent's Report**
- Mr. Bales reported PLT (Personal Learning Time) has concluded. The kids enjoyed this new learning experience.
- Momentum in Teaching*, a new K-6 writing program is under consideration.
- Most of the formal teacher observations have been completed.

**5. Facilities Presentation: Maggie Howland and Kevin Chapin**

The facilities presentation has been postponed to January.

**IV. Action Items**

- A. Annual Organizational Meeting:** The following passed unanimously on a motion by Fran Threewit, second by Susan Reiter, 3 ayes, 0 noes, 2 absent.
- 1. Election of Board President:** Pat Alexander was elected to serve as President.
  - 2. Election of Board Clerk:** Susan Reiter was elected to serve as Board Clerk
  - 3. Election of Representative to the County Committee on School District Organization:** Fran Threewit was elected as Voting Representative to the County Committee on School District Organization.
  - 4. Set Dates/Time of Regular Board Meetings for 2018:** Meetings will be held on the second Thursday of each month at 4:00 p.m., except for July.
- B. Approval of Kenwood School Safety Plan,** approved on motion by Susan Reiter, second by Fran Threewit, 3 ayes, 0 noes, 2 absent.
- C. Approval of First Interim Report for the 2017-18 School Year,** approved on motion by Fran Threewit, second by Susan Reiter, 3 ayes, 0 noes, 2 absent.
- D. Budget Updates,** approved on motion by Susan Reiter, second by Fran Threewit, 3 ayes, 0 noes, 2 absent.
- E. Approval of Warrants,** approved on motion by Fran Threewit, second by Susan Reiter, 3 ayes, 0 noes, 2 absent.
- F. Approval of Board Meeting Minutes, November 9, 2017,** approved on motion by Susan Reiter, second by Fran Threewit, 3 ayes, 0 noes, 2 absent.
- G. Approve 5% Salary Increase for Business Manager, Effective January 1, 2018,** approved with appreciation on motion by Fran Threewit, second by Susan Reiter, 3 ayes, 0 noes, 2 absent.
- H. Approval of Interdistrict Attendance Permit for K and Grade 3 from Sonoma Valley for 2017-18 school year,** approved on motion by Susan Reiter, second by Fran Threewit, 3 ayes, 0 noes, 2 absent.
- I. Acceptance of \$120 Donation to Kenwood School from Mark Wieszczyk/PGE Employee Giving,** passed with thanks on motion by Fran Threewit, second by Susan Reiter, 3 ayes, 0 noes, 2 absent.
- J. Approval of Technology Items for Surplus,** approved on motion by Susan Reiter, second by Fran Threewit, 3 ayes, 0 noes, 2 absent.
- K. Approval of the following Board Policy (BP) and Administrative Regulations (AR) updates as Recommended by the California School Board Association: October 2017,** approved on motion by Fran Threewit, second by Susan Reiter, 3 ayes, 0 noes, 2 absent.

**Adopt Revised:**

BP 0400 Comprehensive Plans

BP/AR 0460 Local Control Accountability Plan

BP 0500 Accountability

BP/AR 1113 District and School Websites

BP 3280 Sale or Lease of District-Owned Real Property

AR 3515.6 Criminal Background Checks for Contractors

BP 4140/4240/4340 Bargaining Units

BP/AR 5113.1 Chronic Absence and Truancy  
BP/AR 5117 Interdistrict Attendance  
AR 5125.2 Withholding Grades, Diploma or Transcripts  
BP 5131.6 Alcohol and Other Drugs  
BP/AR 6020 Parent Involvement  
AR 6112 School Day  
BP 6153 School-Sponsored Trips  
BP 6170.1 Transitional Kindergarten  
AR 6173.1 Education for Foster Youth  
BP/AR 6173.2 Education of Children of Military Families

**Adopt New:**

BP 3513.4 Drug and Alcohol Free Schools  
AR 5113.11 Attendance Supervision  
BP/AR 5113.12 District School Attendance Review Board

**Delete:**

BP/AR 0520.2 Title I Program Improvement Schools  
BP 0520.3 Title I Program Improvement Districts  
E 5131.63 Steroids

**V. Discussion/Report Items**

**A. E-Rate Contract: Informational Item**

We have an Agreement with a consultant to help navigate the filing process of the E-Rate eligible funding.

**B. Discussion of Resolution #945 of the Kenwood School District Parcel Tax Waiver for Destroyed Properties:** No action is necessary. If residents have lost their homes due to the fires, they need to file the necessary paperwork with the county.

**C. Next Meeting: January 11, 2018**

**VI. Adjournment:** The meeting was adjourned at 5:35 p.m.

Respectfully submitted,

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Bob Bales