

# COVID-19 Operations Written Report

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone	Date of Adoption
Kenwood School District	Bob Bales, Superintendent/Principal	<a href="mailto:bbales@kenwoodschool.org">bbales@kenwoodschool.org</a> (707)833-2500	June 11, 2020

**Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broader understanding of the changes your LEA has put in place. LEAs are strongly encouraged to provide descriptions that do not exceed 300 words.**

Provide an overview explaining the changes to program offerings that the LEA has made in response to school closures to address the COVID-19 emergency and the major impacts of the closures on students and families.

Kenwood Elementary School began “distance learning” on March 23, 2020 in response to the COVID-19 pandemic. Teachers at all grade levels (Preschool through Sixth grade) communicated with families to determine their ability to access information and assignments online. Each grade level teacher was able to determine the best way to administer a “distance learning” program for his/her classrooms. K-4<sup>th</sup> grade teachers utilized individual student work packets that were prepared to provide up to two weeks of grade level appropriate instruction. All grade levels participated in Zoom meetings/Instruction and/or Google Classroom formats through the end of the school year on June 2, 2020.

Provide a description of how the LEA is meeting the needs of its English learners, foster youth and low-income students.

Kenwood Elementary School met the need of English learners, foster youth and low-income students through individual work packets (translated as needed), as well as by providing devices (iPad and Chromebook) and “hot spots” for families who did not have devices of their own to access the curriculum. Our EL Coordinator, as well as our bilingual support aide have been available and have worked with EL families, as needed.

Provide a description of the steps that have been taken by the LEA to continue delivering high-quality distance learning opportunities.

Kenwood Elementary School has delivered high quality distance learning opportunities through classroom teachers providing grade level appropriate work packets, as well as “online” instruction through Google Classroom, Zoom Meetings, and virtual field trips. Families in need of iPad or Chromebook were provided with them, as well as “hot spots” for families who needed assistance in accessing technology.

Provide a description of the steps that have been taken by the LEA to provide school meals while maintaining social distancing practices.

Kenwood Elementary School has maintained providing school meals for all families who were receiving meals through our “free and reduced” lunch program. In addition, throughout this pandemic, our school chefs have provided lunches for any family who has requested meals.

Provide a description of the steps that have been taken by the LEA to arrange for supervision of students during ordinary school hours.

Kenwood Elementary School was not able to, due to county health restrictions and “social distancing” guidelines, to arrange for supervision of students during ordinary school hours.

California Department of Education  
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