

Minutes  
**January 13, 2016 Board of Trustees Meeting**  
**4:00PM Regular Session**  
**Kenwood School Library**

- I. Call to Order – Board President Pat Alexander:** The meeting was called to order at 4:04 p.m.
- II. Regular Session**
- A. Pledge of Allegiance**
- B. Roll Call of Board Members**  
Present: Pat Alexander, Gin Boone, Diane Cupples, Fran Threewit  
Absent: Susan Reiter  
Administrator: Bob Bales
- C. Adjustment of Agenda:** None
- D. Public Comment:** None
- E. Announcements and Reports**
- 1. Board Announcements:** None
- 2. District Organizations' Reports**
- KEF Report by Cynthia Coleman**  
Chris Tonelli is KEF's newest member. New members are being recruited. Lights, Camera, Auction will be held on Saturday, April 23, 2016. The goal is to find outside sponsors to help support the event. A fundraiser will be added in July or August at the Oakmont Golf Course. An ice cream social and dance is being organized for the students from the success of the KIDS campaign parent participation drive. KEF is conducting an audit of the board, to review insurance coverage and by-laws.
- KSA Report by Bob Bales:**  
On February 5, KSA will hold its annual Chili Cook-off at Palooza. This is a kid-friendly family fun event. Our fifth graders are fundraising for their Outdoor Education trip in the fall. KSA has organized a walk-a-thon to help our fifth graders raise money for their trip. All other grades will be raising money that will go to KSA.
- 3. Superintendent's Report**  
Bob Bales reported on the following:  
A new phone system will be installed school-wide, in the next few months.  
An AED has been purchased and has been installed in the MPR. Peg Vancini our morning playground supervisor solicited donations for the AED.  
The *Winter Voices*, holiday performance was well received.  
John Magnoli is teaching a lego robotics after school enrichment class on Monday and Tuesday afternoons.  
Sharon Watson's transition to the school library has been seamless.
- III. Action Items**
- A. Approval of Budget Updates,** passed, motion by Diane Cupples, second by Gin Boone, 4 ayes, 0 noes, 1 absent.
- B. Approval of Warrants,** passed, motion by Gin Boone, second by Fran Threewit, 4 ayes, 0 noes, 1 absent.
- C. Approval of Organizational Board Meeting Minutes, December 9, 2015,** passed, motion by Gin Boone, second by Diane Cupples, 4 ayes, 0 noes, 1 absent.
- D. Approval of Interdistrict Transfer Requests for 2015-16,** approved, motion by Diane Cupples, second by Gin Boone, 4 ayes, 0 noes, 1 absent.

- E. Certification of Audit Report by Stephen Roatch Accountancy Corporation for the 2014-2015 School Year**, approved, motion by Fran Threewit, second by Gin Boone, 4 ayes, 0 noes, 1 absent.
- F. Acceptance of KSTA (Two) Retirement Incentives**, accepted Carol Cagle's retirement (December 2015) and Cheryl Ghisla's retirement (June 2017), 4 ayes, 0 noes, 1 absent.
- G. Acceptance of Donation from Wells Fargo Foundation for \$1,000**, accepted with gratitude, motion by Diane Cupples, second by Fran Threewit, 4 ayes, 0 noes, 1 absent.
- H. Approval of Williams Quarterly Uniform Complaint Report: December 31, 2015**, passed on motion by Gin Boone, second by Diane Cupples, 4 ayes, 0 noes, 1 absent.
- I. Acceptance of Kenwood School Teacher Association Proposal to the Kenwood School District for 2015-16**, the Board acknowledged receipt of the Initial Proposal, passed on motion by Gin Boone, second by Fran Threewit, 4 ayes, 0 noes, 1 absent.
- J. Approval of Daily Substitute Pay Increase to \$125 for Full-Day, \$65 for Half-Day**, approved on motion by Diane Cupples, second by Fran Threewit, 4 ayes, 0 noes, 1 absent.
- K. L. M. Approval of the following Board Policy (BP) and Administrative Regulations (AR) Updates as Recommended by the California School Board Association: April 2015 Updates**, passed, motion by Diane Cupples, second by Fran Threewit, 4 ayes, 0 noes, 1 absent.

**Adopt Revised:**

BP/AR 0460 Local Control and Accountability Plan

AR 1330 Use of School Facilities

BP 3312 Contracts

AR 3514.2 Integrated Pest Management

BP 4143, 4243 Negotiations/Consultation

BP/AR 5111 Admission

BP 5113.1 Chronic Absence and Truancy

BP/AR 5126 Awards for Achievement

BP/AR 5144.4 Required Parental Attendance

E 5145.6 Parental Notifications

BP 6170.1 Transitional Kindergarten

BP/AR 6174 Education for English Language Learners

**Delete:**

E 0420.41 Charter School Oversight

BP/AR 0520.4 Quality Education Investment Schools

**Approval of the following Board Policy (BP) and Administrative Regulations (AR) Updates as Recommended by the California School Board Association: October 2015 Updates**

**Adopt Revised:**

BP/AR 3270 Sale and Disposal of Books, Equipment and Supplies

AR 3311 Bids

AR 3512 Equipment

AR 4112.3 Special Education Staff

AR 4119.11, 4219.11, 4319.11, Sexual Harassment

BP/AR 4154, 4254, 4354, Health and Welfare Benefits

AR 5122.2 Exclusions from Attendance

BP/AR 5141.31 Immunizations

BP 6190 Evaluation of the Instructional Program

**Adopt New:**

BP 6141.4 International Baccalaureate Program

**Adopt Minor Revisions:**

BP 0200 Goals for the School District

AR 0420.4 Charter School Authorization

AR 0460 Local Control and Accountability Plan

BP 0500 Accountability

BP/AR 3100 Budget

AR 4161.11/4261.11/4361.11 Industrial Accident/Illness Leave

AR 6145.2 Athletic Competition

BP 6151 Class Size

AR 6158 Independent Study

BP 6170.1 Transitional Kindergarten

**Approval of the following Board Policy (BP) and Administrative Regulations (AR) Updates as Recommended by the California School Board Association: December 2015 Updates (Minor Revisions Only)**

**Adopt Minor Revisions:**

AR 4032 Reasonable Accommodation

BP 4119.11/4219.11/4319.11 Sexual Harassment

BP 5117 Interdistrict Attendance

BP 5123 Promotion/Acceleration/Retention

AR 5125 Student Records

BP 6142.92 Mathematics Instruction

BP 6177 Summer Learning Programs

**IV. Discussion/Report Items**

**A. 2015-2016 Workshop for Trustee Members: Sexual Harassment Prevention**

Reminder all Trustees need to take a Sexual Harassment Prevention Workshop once every two years. Suzanne will sign up Pat Alexander and Fran Threewit for the March 2, 2016 workshop.

**B. Agenda Items for February 10, 2016 Meeting**

Audit Corrective Action

Closed Session Items: Personnel and Negotiations

**V. Adjournment:** The meeting was adjourned at 4:32 p.m.

Respectfully submitted,

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Bob Bales