

MINUTES
Regular October 9, 2013 Board Meeting
5:00PM Regular Session
Kenwood School Library

- I. Call to Order:** The meeting was called to order at 5:00 p.m. by Board President Cory O'Donnell
- II. Regular Session**
- A. Pledge of Allegiance**
- B. Roll Call of Board Members**
Present: Cory O'Donnell - President, Pat Alexander - Clerk, Diane Cupples, Fran Threewit
Absent: Susan Reiter
Administrator: Superintendent Bob Bales
- C. Adjustment of Agenda:** No adjustments were made
- D. Public Comment:** None
- E. Announcements and Reports**
- 1. Board Announcements:** None
- 2. District Organizations' Reports**
- Kenwood Education Foundation Report by Katie Shinn:**
- The *Parking Spot of Fame Raffle* raised approximately \$600.00 and was won by the Carbonaro Family. The KIDS Campaign is running until the end of October.
- School Site Council by Jennifer Jimerson:**
- The School Site Council held public meetings on September 18, 2013 and September 25, 2013 to discuss and receive comments on updates to the Comprehensive School Safety Plan and Emergency Operations Plan. Ms. Jimerson summarized the comments received on the plans. These are "living" documents and will always be evolving.
- 3. Superintendent's Report by Bob Bales**
- Our sixth grade students are at the Marin Headlands this week for their outdoor education experience. Some plans have needed to change due to the Federal government shutdown. Different outings have been planned for no additional cost.
 - Mr. Bales attended the *Smarter Balanced Assessment Workshop* presented at SCOE for Superintendents. This workshop focused on resources to successfully implement the Common Core Standards. This is a great time for our staff to make the teaching shift. Over five months our teachers are gathering once a month at SCOE to learn more about the implementation of the Common Core.
- 4. Kenwood School Security Risk Assessment Report: Erin Tarkhanian, Loss Prevention Coordinator, Redwood Empire Schools' Insurance Group**
- Erin Tarkhanian conducted a Security Risk Assessment for Kenwood School on September 11, 2013 to evaluate the current security of the campus. Her assessment was based on her site visit and comprehensive walk through and examination of possible security concerns of the campus and on discussion with Mr. Bales, Mr. Magnoli, and with the Sonoma Valley Sheriff's Department Community Liaison. Exterior lighting, security cameras, the alarm system and informal neighborhood watch help to ensure the safety of the students. Her only recommendation was to put up additional signage in areas where

the campus is accessed to notify the public of the school hours and polices. John Magnoli commented that these signs have already been purchased and displayed. It was also recommended to look into the feasibility of adding a fence with a gate by the easement between Los Guilicos and the Kenwood School campus.

Erin Tarkhanian summarized that Kenwood School has done an exceptional job of keeping Kenwood School safe and secure for students and staff.

III. Action Items

- A. **Approval of Budget Updates**, approved on a motion by Pat Alexander, second by Diane Cupples, 4 ayes, 0 noes, 1 absent.
- B. **Approval of Warrants**, approved on a motion by Pat Alexander, second by Fran Threewit, 4 ayes, 0 noes, 1 absent.
- C. **Approval of Regular Board Meeting Minutes, September 11, 2013**, approved on a motion by Pat Alexander, second by Diane Cupples, 4 ayes, 0 noes, 1 absent.
- D. **Approval of Inter-District Transfer Requests for 2013-2014 School Year**, approved as presented on a motion by Pat Alexander, second by Diane Cupples, 4 ayes, 0 noes, 1 absent.
- E. **Acceptance of Art Supply Donation: \$100 from Tad and Karen Sanders** passed with thanks on a motion by Diane Cupples, second by Pat Alexander, 4 ayes, 0 noes, 1 absent.
- F. **Approval of Williams Settlement Quarterly Uniform Complaint Report Summary (July 1 – September 30, 2013)**, approved on a motion by Pat Alexander, second by Fran Threewit, 4 ayes, 0 noes, 0 absent.
- G. **Approval of Comprehensive School Safety Plan**, after receiving public comment, passed on a motion by Pat Alexander, second by Diane Cupples, 4 ayes, 0 noes, 1 absent.

IV. Discussion/Report Items

A. Emergency Operations Plan for Kenwood School

The plan has been reviewed and updated. Staff members have been given a copy of the plan and have been assigned specific responsibilities. Parents asked questions about the details of the plan. The challenge of the implementation of this large document, is how to make it user friendly. We consulted with one other similar size single school district regarding the implementation of the details of the plan template from RESIG. The Emergency Operations Plan for Kenwood School will continue to be reviewed and updated as it is an evolving document.

B. Common Core State Standards (CCSS) Implementation Funding

The proposed spending plan was presented. Kenwood School District will be receiving approximately \$32,000 to help with the implementation of the new state standards. Approval of these funds will follow at the November board meeting.

C. RESIG: Public Self-Insurer's Annual Report

This report was presented as an informational item.

D. Agenda Items for Regular November Board Meeting

1. Developer Fee: Public Disclosure
2. School Site Council: Single Plan for Student Achievement

V. Adjournment: The meeting was adjourned at 6:02 p.m.

Respectfully submitted,

Bob Bales